



AUDAX AUSTRALIA CYCLING CLUB INC
MINUTES OF THE ANNUAL GENERAL MEETING 2010
Bright Community Centre, Railway Avenue
Bright, Victoria
22 January 2011

The meeting commenced at 1610.

The meeting was chaired by Kerri-Ann Smith, President of Audax Australia. In conducting the meeting she was assisted by the Vice President, Gareth Evans and the Secretary, Helen Lew Ton

1. Apologies

Apologies were received from:

Alan Baker
Mike Boehm
Pat Dorey
George Judkins

Richard Scheer
Tim Taylor
Lisa Turner
Simon Watt

The meeting attendees are listed at **Attachment A**

2. Minutes of the previous Annual General Meeting

Motion: that the Minutes as presented represent a true and accurate record of the last Annual General Meeting.

Moved: Tim Laugher
Carried.

Seconded: Peter Mathews

3. President's Report

Welcome to the Annual General Meeting of Audax Australia Cycling Club for the year ended 31 October 2010. For some years, the AGM has been scheduled to be part of the wonderful festival of cycling here in Bright – featuring the 26th Audax Alpine Classic, 2nd ACE, the Bonjour Bright Festival and the Semaine Fédérale.

Introductions

Here to assist me at this AGM are Helen Lew Ton, Secretary, and Gareth Evens, Vice President. Welcome to all of you who have taken the time to attend. In particular – there is a worthy collection of Life Members here – Lorraine Allen, Enid and Don Halton, Hans Dusink, Tim Laugher, John Martin and Phil Bellette is almost here – he's nearby, busy with tomorrow's activities.

Thanks

As President, I'm just at the tip of a very big iceberg of people who keep our club running. It is impossible to name everyone but I would like to mention just a few in terms of support to me as President, and to Audax Cycling more particularly.

Helen Lew Ton – I squeeze Audax around my day job – Audax is her day job! From organising AGM minutes and documentation to ensuring our compliance with regulations, to taking on the subcommittee work, Helen does it efficiently and cheerfully.

Alan Baker – as National Treasurer, he has put some great systems in place – chasing up debtors, ensuring creditors are paid, getting financial records up to date and setting up an efficient electronic payment system.

State Reps – especially Howard Dove who has nurtured riders and organisers alike to grow and foster Audax Cycling in NSW, experiencing a Regional growth rate of 12%, as well as organising the highly successful Gran Turismo Super Randonneur series and inaugural awards; Nick Dale who has grown a small region, expanded our experience with UAFs, and run the highly acclaimed 4th Perth Albany Perth, and George Judkins who quietly and without fuss oversights the largest region and all its showstopping rides and social events we're all jealous of.

Thanks to the many holders of nationally important positions, usually working under a surge pattern demanding intense prolonged bursts of activity.

Trevor Gosbell, whose 4 *Checkpoints* each year provide essential reading;

Lorraine Allen, who dealt this year with a stumbling electronic system but oversaw a thousand membership renewals;

Enid Halton, who handles hundreds of award claims each year – painstakingly checking the accuracy of claims – any award given is deserved!

Bob McHugh who cajoles, badgers and pulls together ride calendar coordinators across the country to produce the annual ride calendar and, with Trevor, ensures it gets to France and the printers alike.

Thanks go to the army of ride organisers who do what the club is formed for and volunteers who support some of those rides. The biggest army is led by Phil Bellette – if he wasn't a Life Member already we'd have to nominate him.

Membership numbers

Our membership growth remains strong with 1121 members at the end of the year – an increase of just over 6% over the 2009 year of 1053. Victoria remains the biggest region but has shrunk a little as a proportion of the total membership in light of the increase in NSW. Victoria's membership at 628 was largely unchanged from the 630 the previous year, whereas NSW at 244 was over 12% larger than 2009's 214. Smaller, and statistically less significant overall, were increases in Queensland – 16% to 82 members, Western Australia – 26% to 66 members, and Tasmania – 39% to 13 members.

Sadly – for a non male, bearded or balding President – the proportion of women in Audax has declined slightly by 2% from 191 to 187 – we are only 17% of members.

While we gained 302 new members across Australia, we lost 234. Are we meeting our members' needs? We are sending reminders now to members

who have not renewed – but retention and attrition is an issue I would like to address in the coming year.

Brevet Randonneur Mondiaux homologations

Our impressive BRM homologation numbers owe thanks to the Paris-Brest-Paris quota rules imposed by Audax Club Parisien in France and the tally established by the National Committee. This was effective as a means of both boosting our homologation numbers to increase the overall size of our quota and as a way of determining which PBP aspirants should earn a spot in the quota once given.

In 2010 we rode 728,400 BRM kms – a 44% increase over the 2009 total of 504,700 kms. Significant increases were in 1000 km brevets where there was a 328% increase from 11 to 47; 600 km brevet with a 66% increase to 100; and 400s with an 81% increase to 150. No doubt our Members were keen to maximise their chances at pre-registration for PBP and to gain the long term fitness and experience required.

As for homologations of 1200 km rides homologated by Les Randonneurs Mondiaux –the Sydney Melbourne and the PAP both fell in 2009 – 2010 year, meaning there were 90 homologations of 1200s this year.

As for UAFs – it was a year of growing experimentation – mainly in WA. Unfortunately, no numbers are at hand at the time of this report.

National committee Happenings

It has been a busy year for the National Committee. We held a conference including national position holders at the end of March – capably led by Gareth and Helen in my unexpected absence– and bi monthly teleconferences to discuss all manner of issues.

I have included in each *Checkpoint* a National Committee Happenings Report and hope that has helped interested Members to keep abreast of issues.

There are several things we've done this year that I feel very positive about, and plans for our coming year that you might be interested in.

- Our tradition and origins lie in long distance cycling achievements. A first decision of the NC was the badging of Audax as the “Long distance cycling club”. This is what distinguishes us from racing clubs, touring clubs, advocacy groups and coffee cycling clubs.
- We acknowledge the importance of recognising our standout members. The NC was pleased to formalise a process and criteria for Life Membership and to have subsequently awarded and presented Life Membership to Lorraine Allen and later today to Don and Enid Halton.
- The NC also approved a process whereby Regions and National could nominate their Outstanding Members who should be recognised for cycling achievements or contributions to the running of the Club. I will be pleased to present several such awards today.
- The web systems and website overhaul are still works in progress. We have moved to a new web host, we're working on the membership database, and developing content structure and hierarchy for new website. I hope to finalise this as soon as possible in 2011. There's some great help coming from Phil Bellette, Helen Lew Ton, Gareth Evans, Mike Boehm and Garry Armsworth. And Ewen Hill did some great rescue

work of our ailing system to manage the online membership renewals and I sincerely thank him for this contribution.

- The NC also agreed on a process to provide financial support for signature events – agreeing that the NC could approve seed funding to finance early preparation for a major event; and could fund any shortfall in income on reasonable conditions ie suitable budget and arrangements to limit possibilities for shortfalls.
- There were of course all the sundry administrative items – increased temporary membership to encourage full membership; approved regulations to operate in conjunction with the Constitution, cover issues such as classes of membership, election processes, delegation to regional committees, to ensure rides crossing or just outside borders were considered rides of that region – mainly affecting ACT; created administrative committees to attend to homologations, IT, Membership; plus ad hoc committees for PBP arrangements and celebrating our 30th anniversary.

The coming year

- 30th anniversary

The finish of the Fleche Opperman All Day Trial (the Oppy) in March will be the day before the 30th anniversary of the simultaneous first brevets in Easter 1981 : 600 km rides from Sydney and Melbourne which met at Albury. Helen is again leading a subcommittee which has produced a great 30th anniversary commemorative jersey.

- PBP

One big thing coming up this year is PBP – in a way, the Olympics of long distance riding – every four years with lots of training and qualifying required. A PBP committee –led by Helen Lew Ton and including Garry Armsworth, Michael Bentley and Martin Haynes – has been keeping tally of riders and kms for the purposes of the PBP quota, developing a ride jersey, and organising accommodation and bag drops for Australian riders.

In recent and exciting news – the country quotas have been issued. Australia has increased its quota by 47% from 123 participants in 2007 to 181 positions in 2011 – so we are quite confident we can accommodate in the Australian quota all aspirants who are suitably qualified and experienced. It's a testament to the dedication of Australian Audax riders who went the extra mile – literally – to boost our BRM tally.

Overall, there will be 6,000 riders, an increase of 13%. But there is a changing international shape to PBP – with France up only 5% to 2413, and big increases coming from Japan (up 157% to 288 riders) and Russia (up 84% to 83) while Italy and Spain are each down 4%, and Switzerland down 18%.

- Policy work

There's lots happening in the coming year—we're planning:

- the overhaul of our membership database for smooth club operations and our website as an inviting doorway to Audax for the internet surfer or curious cyclist

- a manual for long rides or big events – nicknamed the big ride brains trust – to capture our accumulated expertise in organising long rides and big events such as the Gran Turismo of a super series in 9 days, 1200s, 1000s or events with very large numbers
- restructure of award system to focus more on rewarding more long distance riding
- offering on audax calendar rides organised by non members organisations eg Fitzs and Lake Taupo and Grafton-Inverell

Finally

I'm always very happy to talk with Members about their views on the Club, their aspiration and ideas for it. And there are some great people coming into the new committee. I welcome again Helen and Gareth, thank Alan for his contribution and welcome Richard Scheer from SA who's nominated for the National Treasurer's position, thank Lisa Turner for her great contribution as a Member and as ongoing Homologation Committee Chair and NSW brevet secretary, thank outgoing members Peter Lunt, Ian Bailey and Brian Furze. Looking forward to another great year. Happy riding!

Motion: that the President's Report be accepted

Moved: Peter Moore

Seconded: Hans Dusink

Carried.

4. Treasurer's Report

In the absence of Alan Baker, the Treasurer's Report was presented by Gareth Evans, Vice President.

Gareth acknowledged Alan's role as Treasurer and expressed the thanks of the National Committee for his contribution to the club.

See **Attachment B** for the Treasurer's Report and the Financial Statements

Motion: that the Treasurer's Report be accepted.

Moved: Gareth Evans

Seconded: Ian Boehm

Carried.

Motion: that Peter Hall, chartered accountant to be appointed the auditor of the Audax Australia Cycling Club Inc for the year ended 31 October 2011.

Moved: Gareth Evans

Seconded: Kerri-Ann Smith

Carried.

5. Election of Office Bearers and Committee Members for 2011

Declaration of election unopposed of Office bearers:

President	Kerri-Ann Smith
Vice President	Gareth Evans
Treasurer	Richard Scheer
Secretary	Helen Lew Ton

Declaration of election unopposed of Committee Members

Stan Pietsch
Sandy Vigar

6. General Business

1. Presentation of Awards for service to Audax Australia

Life Membership

Don and Enid Halton were formally presented with their life membership awards (previously announced in 2010)

Outstanding Member Awards

Inaugural recipients of the Outstanding Member Awards were announced and presentations made to those in attendance. Certificates for those not present will be forwarded to the regions for presentation at appropriate occasion.

Australian Capital Territory

Greg Cunningham
Peter Heal

New South Wales

Garry Armsworth
Henry Boardman
Malcolm Rogers
Lisa Turner
Chris Walsh

Queensland

Eileen Brandis
Howard Brandis

Victoria

Peter Donnan
Ron McInnes
Peter Moore
Merryn Rowlands
Stephen Rowlands

Western Australia

Bjorn Blasse
Don Briggs
Colin Farmer
Brian Hawes

2. Presentation of Cycling Awards

The following award recipients were announced:

Year Round Randonneur Award

Garry Armsworth
Peter Barlow
Paul Baynham
Ricky O'Brien
Peter Curtis
Howard Dove
Hans Dusink
David Ellis
Gareth Evans
Wayne Hickman
Rodney Kruz

Greg Martin
Rebecca Morton
Leigh Paterson
Martin Pearson
Matthew Rawnsley
Christopher Rogers
Richard Scheer
Tim Taylor
Garry Wall
Kevin Ware

Gran Turismo Super Randonneur

Inaugural award for 2010 and retrospective awards for 2008 and 2009.

2008 Pete Heal

2009 Alan Baker
Howard Dove
Dave Harrington
George Judkins
Rebecca Morton
Pepe Ochoa
Chris Rogers

2010 Howard Dove
Dave Harrington
Wayne Hickman
Phillip Jang
Douglas Kennedy
Rebecca Morton
Stephen Page
Warren Page
Martin Pearson
Piet van Gurp

7. Meeting close.

The meeting closed at 17.10.

Attachment A: List of attendees

Members

Bridget Aitken
Lorraine Allen
Deborah D'Avisour
Michael Bentley
Andrew Blake
Ian Boehm
Henry Boardman
Alistair Craven
Janet Craven
Hazel Cumming
Rod Cumming
Thomas Cumming
Peter Donnan
Hans Dusink
Gareth Evans
Don Halton
Enid Halton
Libby Haines
Martin Haines
Rodney Kruz

Tim Laughher
Helen Lew Ton
Richard Lyon
John Martin
Peter Mathews
Hamish Moffat
Barry Moore
Peter Moore
Richard Niven
Leigh Patterson
Martin Pearson
Stan Pietsch
Matthew Rawnsley
Maxine Riggs
Merrryn Rowlands
Stephen Rowlands
Garry Skeers
Kerri-Ann Smith
Sandy Vigar (Pearson)
Garry Wall

Visitors

John Bannon
Aileen Martin

INDEPENDENT AUDITORS' REPORT TO MEMBERS OF
THE AUDAX AUSTRALIA CYCLING CLUB INC

Scope

I have audited the attached accounts, being the Income & Expenditure Statement and Balance Sheet of the Audax Australia Cycling Club Inc for the year ended 31st October 2010. The Committee is responsible for the preparation and presentation of the accounts and the information they contain. I have conducted an independent audit of these accounts in order to express an opinion on them to the members of the association.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the accounts are presented fairly in accordance with the accounting policies in Note 1 to the financial statements. These policies do not require the application of all Australian Accounting Standards and other mandatory professional reporting requirements.

The audit opinion expressed in this report has been formed on the above basis.

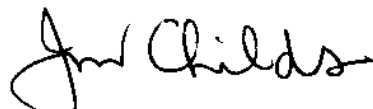
Qualification

As is common for organisations of this type, it is not practicable for the Audax Australia Cycling Club Inc to maintain an effective system of internal control over all cash receipts until their initial entry in the accounting records. Accordingly, the audit in relation to monies received was limited to amounts recorded.

Qualified Audit Opinion

In my opinion,

The accompanying Accounts, comprising Balance Sheet as at 31st October 2010 and Income & Expenditure Statement for the year then ended, are properly drawn up so as to give a true and fair view of the results of the Audax Australia Cycling Club Inc for the year ended 31st October 2010 and the state of its affairs at that date.



JANET M CHILDS PNA F.T.I.A. C.Dec
Accountant

10 January 2011

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

**FINANCIAL REPORT
FOR THE YEAR ENDED 31 OCTOBER 2010**

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

INCOME & EXPENDITURE STATEMENT

FOR THE YEAR ENDED 31 OCTOBER 2010

INCOME	2010	2009
Membership Fees		
Membership Fees	55,447	47,138
Total Membership Fees	55,447	47,138
Other Income		
Advertising Income	4,700	-
Interest Income	4,925	4,044
Total Other Income	9,625	4,044
Ride Fees		
Alpine Classic	10,562	12,602
Badges & Medallion Sales	2,733	1,646
Brevet Fees	11,315	10,733
Temporary Membership Fees	4,254	4,373
Total Ride Fees	28,864	29,354
Sales		
Clothing Sales	131	1,550
Total Sales	131	1,550
Total Income	94,067	82,086

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

**INCOME & EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 OCTOBER 2010 (Continued)**

EXPENSES	2010	2009
Administration		
Advertising	2,755	-
Affiliation Fees	16,000	16,000
Accounting Fees	470	474
Bank Charges	33	126
Bank Merchant Fees	1,285	887
E-Way Fees	401	702
Homologation Costs	3,282	3,643
IT & Internet Development	3,904	1,065
IT & Internet Expenses	1,763	790
Legal Costs	1,535	510
Miscellaneous Expenses	-	897
NEC Conference Expenses	6,410	-
Photocopying	78	-
Postage	3,930	2,774
Stationery & Office Supplies	1,652	1,424
Telephone	1,610	2,504
Travel	247	-
Total Administration Expenses	45,355	31,796
Calendar Production		
Editorial & Design Services	545	-
Other costs	-	318
Postage	-	1,546
Printing	5,090	3,680
Total Calendar Production	5,635	5,544
Checkpoint Member Magazine		
Editorial & Design Services	6,000	-
Postage	2,387	3,531
Printing	12,913	12,584
Refreshments	178	194
Total Checkpoint Expenses	21,478	16,309
Cost of Goods Sold		
Badges & Medallion	2,178	4,018
Total Cost of Goods Sold	2,178	4,018
Total Expenses	74,646	57,667
Profit/(Loss)	19,421	24,419

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

BALANCE SHEET

AS AT 31 OCTOBER 2010

ASSETS	2010	2009
CBA Cheque Account	15,368	12,358
ING Direct Account	97,495	101,064
Macquarie Cash Management Account	22,764	-
Accounts Receivable	240	-
TOTAL ASSETS	135,867	113,422
LIABILITIES		
Funds held for ACT Region	2,030	589
Funds held for Tasmania Region	171	142
Membership Fees received in advance	8,718	9,405
GST Payable	529	-1,712
TOTAL LIABILITIES	11,448	8,424
NET ASSETS	124,419	104,998
MEMBERS' EQUITY		
Opening Members' Equity	104,998	80,579
Profit / (Loss)	19,421	24,419
CLOSING MEMBER'S EQUITY	124,419	104,998

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2010

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act (*Vic*) 1981. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporations Act (*Vic*) 1981 and the following Australian Accounting Standards:

AASB 1031 Materiality

AASB 110 Events Occurring After Reporting Date

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

Within the financial report some items have been prepared on an accrual basis and are based on historic costs and do not take into account changing money value or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Income Tax

The association is not subject to Income Tax.

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 2 to 5:

1. Presents a true and fair view of the financial position of the Audax Australia Cycling Club Inc. as at 31 October 2010 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the Audax Australia Cycling Club Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Kerri-Ann Smith
President

Alan William Baker
National Treasurer

4 January 2011

TREASURER'S STATEMENT

To the best of my knowledge and belief, the financial statement for the year ended 31 October 2010 sets out all transactions for the period and presents fairly the financial position of the committee.

Alan William Baker
National Treasurer

4 January 2011

AUDAX AUSTRALIA CYCLING CLUB INC.

A 0014462N

TREASURER'S REPORT

- 1) Firstly, please accept my apologies for not being at this year's AGM. Work deadlines have prevented me making the trip to Bright this year.
- 2) Due to the commitment of volunteers, giving of their time most generously to the club, the club continues to enjoy a healthy financial position with a surplus for the year of \$19,421
- 3) To enable a comparison of 2010 with 2009 I have included brevet fees, badges and medallion sales, and temporary membership fees for the 2010 calendar rides banked into the national account in 2011 from the Victoria and NSW regions as 2010 income. For information, NSW region deposited \$2,357 on 9 December 2010 representing the last six months of 2010, and Victoria region deposited their third and final payment of \$3,765 on 16 November 2010. Next year, when consolidated reporting will be possible, accruing these fees in the National accounts may not be required.
- 4) Advertising income of \$4,700 is income received from advertisers who advertise in the Checkpoint member magazine, and helps offset the cost of production. The editorial and design services expense for Checkpoint of \$6,000 represents the editorial and design cost in 2010 and a catch up payment back to issue No. 35 Autumn 2008. Prior year advertising that had not been invoiced was written off. We have instituted procedures that ensure editorial and design services are paid and advertisers and invoiced in a timely manner.
- 5) Advertising expenditure of \$2,755 in 2010 is our advertisement in the Australian Cyclist.
- 6) IT and Internet Development expenses of \$3,904 includes expenditure of \$2,523 (net of GST) for the first payment of a software agreement signed in late 2009. The total of the software development agreement is \$9,250 (including GST). The membership secretary's aging computer equipment was also replaced.
- 7) National executive committee meetings were \$6,410, no prior year expenditure as these meetings occur every second year.
- 8) An account for the postage \$1,577 (net of GST) and refreshments \$94 (net of GST) for the 2011 ride calendars was received after the financial statements were finalised. These amounts would be shown as 2010 expenditure.
- 9) A Macquarie Cash Management account was opened. The Macquarie Cash Management account earns interest at nearly the same rate as the ING Direct account, has no fees other than a cheque book printing fee of \$4.50, and enables electronic payment of accounts at no cost. The Treasurer processes payments and the President then provides an authorisation. This two signature method is the usual processing method for club accounts and is a measure designed to prevent fraud. I wish to acknowledge Kerri-Ann Smith's diligent efforts in providing authorisations. Despite her busy schedule she has always been available to authorise payments.

Alan William Baker
National Treasurer

4 January 2011